

## ELIZABETHTOWN FESTIVAL

The Elizabethtown Festival made its debut Saturday, May 22 & Sunday, May 23, 1999, within the walls of the century-old West Virginia former State Penitentiary in Moundsville, West Virginia. Exhibitors have come from seven states. Exhibits, demonstrations and musical activities number around 100.

For approximately 12 years, the Moundsville Economic Development Council has been offering public tours of the facility, and scheduling events that would be of interest to the public. Two current activities are very popular. For nine years this facility has housed the National Technology Training Center, a training center for law officials.

For ten years a haunted house or Dungeon of Horrors has been scheduled inside the penitentiary. In fourteen evenings, approximately 11,000 people attend this event. Nearly 20,000 people from 50 states and a number of foreign countries annually take a guided tour through the old penitentiary.

The Elizabethtown Festival is open to artisans over the age of 18, working in traditional arts/crafts. On-site demonstrations of artisans' works in progress should be a main attraction. Exhibitors and concessionaires offering 1800 era favorite foods, along with children's games and activities, as well as, continuous musical and heritage entertainment will make this a memorable event. In 2001 a doll show and sale was added. Exhibits will be both inside and out. We anticipate an attendance of around 4,000.

Extensive promotion of this event will be done in all news media, billboards and WV Division of Tourism listings. The event is also listed in some regional and national publications. The MEEDC regularly advertises in the Pittsburgh, Columbus, and Cleveland areas.

Entries will be judged on the basis of design, craftsmanship and creativity. This is a juried show.

Lodging and camping facilities are available in the Moundsville, New Martinsville, & Wheeling, WV & St. Clairsville, OH areas. These cities are all within a 25 mile area of Moundsville.

**Elizabethtown Festival  
818 Jefferson Avenue  
Moundsville, WV 26041  
www.wvpentours.com**

# Application for Food Concession

## Elizabethtown Festival



**May 16 & 17, 2009**

Saturday, 10:00AM to 6:00PM

Sunday, 12:00PM to 5:00PM

An early 1800's heritage event  
held within the walls of the  
former WV Penitentiary.

818 Jefferson Avenue  
Eighth Street & Jefferson Avenue  
Moundsville, WV 26041  
304-845-6200

Sponsored by:  
Moundsville Economic Development Council

**APPLICATION FOR FOOD CONCESSION**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Name To Be Printed In Program: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

County: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (Day) \_\_\_\_\_ (Eve) \_\_\_\_\_

Please specify the foods you intend to sell: \_\_\_\_\_



**FACILITY REQUEST**

\_\_\_ Inside facility (limited # available) @ \$150.00

\_\_\_ Outside booth (10' x 20') @ \$150.00/ea. (includes water and electricity)

\_\_\_ Tables (limited # available) @ \$10.00/ea.

\_\_\_ Total facility charge. Full payment for facilities by check or money order payable to Elizabethtown Festival are requested to be postmarked or delivered on or before **April 1, 2009** to:

**Elizabethtown Festival  
818 Jefferson Avenue  
Mountsville, WV 26041  
www.wpentours.com**



**ENTRY PROCEDURES AND REGULATIONS**

- All food concession items for sale must be approved by the Elizabethtown Festival Selection Committee.
- Applicants must be 18 years of age or older to be eligible.
- Each entry must make a separate application.
- An exhibitor must participate both festival days.
- Exhibit booths must fit into the 1800 era. (Trailers may be used, but will need to have a facade to blend into the era. An example would be the usage of a banner).
- **All exhibitors are required to dress in period costume.**
- Each concession is permitted up to 4 passes for workers. Limited additional passes for booth workers may be purchased at 1/2 admittance price.
- Exhibitors are required by state law to collect WV sales tax on all items sold. You must pay collected tax to the state and you must have your business franchise certificate #. Tax forms for out of state exhibitors will be available at the Festival.

- All food concessions must meet health requirements. It is recommended that workers have a food handler's card from their local health department.
- Security will be provided by the Elizabethtown Festival. However, this Festival cannot be responsible for damage, loss or theft of an individual's booth or possessions. Exhibitors are encouraged to carry appropriate insurance.
- All booths must be set up and be ready for service during the festival.
- Advance set-up may be done Friday, May 15 from 10:00 AM to 7:00 PM.
- The Elizabethtown Festival Committee reserves the right to view all booths and request removal of any display item that does not meet standards of the show.
- No refunds will be given once the entry has been filed for acceptance.
- All concessions not accepted will be notified by May 1 and their checks or money orders will be returned.

